

Checklist for Incorporating Elements for a HIPAA Authorization into a Consent Form

It is recommended that you use this tool to ensure that each element of the required HIPAA Authorization is included in the consent form.

Element	
Who is requesting the PHI for research?	
Why is this information needed?	
What will be disclosed?	
Will research data be placed in the medical record? If yes, describe.	
How long will this information be made available to researchers?	
Who (other than the investigators) will receive the PHI, and how will they use it?	
Statement of the potential risk that PHI will be re-disclosed by a recipient	
How long will this authorization be valid?	
Right to revoke authorization	
How to revoke authorization?	
Implications of revocation of authorization	
Implications of not signing authorization	